

Vinegar Hill

APPLICATION FORM

Please use block capitals, black ink and write clearly throughout

ABOUT YOU

Name	Email Address:
Address	Telephone numbers Home:
Postcode	Mobile:

National Insurance Number:

Do you have proof of your entitlement to work in the UK/Republic of Ireland (as appropriate)?

Yes

No

If yes, please attach a photocopy of a document (e.g. passport, birth certificate, Home Office documents, work visa, etc.)

Have you ever been convicted of a criminal offence that is not regarded as spent under the Rehabilitation of Offenders Act 1974 or is any prosecution pending?

Yes

No

If yes, please give details:

ABOUT THE JOB

Position applied for:	Preferred location:
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Have you previously worked for Vinegar Hill?

Yes

No

If yes, please give details on position held, location, dates and manager's name:

Do you have relatives employed by Vinegar Hill?

Yes

No

If yes, please give position, location and relative's name:

Do you have secondary employment that would continue, if Vinegar Hill employed you?

Yes

No

If yes how many hours do you work per week?

What is the total number of hours you would like to work per week at Vinegar Hill?

Days	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Available
From:							
To:							

YOUR WORKING HISTORY

Please give details of your previous career history, beginning with your current or most recent role:

Employer	Position Held/ Key Accountabilities	Reason for Leaving and Salary Upon Leaving

YOUR EDUCATION and TRAINING

Course Attended	Place of Study	Qualifications Obtained	Results/Grades

REFEREES

Please provide the names and addresses of two referees from your last two places of work. If you are in education or have recently left, please provide the name and address of two School/College/University referees.

Reference 1 Name: Occupation: Address: Tel No:	Reference 2 Name: Occupation: Address: Tel No:
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WHY VINEGAR HILL?

What is it about working for Vinegar Hill that interests you?

What do you feel you can contribute to the role you wish to apply for?

YOUR EXPERIENCE

Thank you for your interest in joining our team. To support your application, please tell us a little bit about your experience to date.

When have you delivered or received great service? What did you do or receive?

Give an example of where you have seen an opportunity to improve something at work or outside work, and have acted upon it.

How would you describe Vinegar Hill to a new customer?

Describe a situation where you have had to deal with a difficult customer/situation. What did you do? What was the outcome?

From your previous visits to Vinegar Hill branches, please detail below the service observations you made.

How do you think we could improve our service?

ADDITIONAL INFORMATION

Use the space below to add any additional information, which you feel has not been covered or which you would like us to take into consideration when reviewing your application.

Do you have any commitments, which require your absence from the business? (e.g. if you are a member of the Territorial Army, carrying out part-time or full-time study, pre-booked holidays, etc.)

Please give details of any special requirements you may need to attend an interview:

DATA PROTECTION STATEMENT

As a requirement of current Data Protection legislation, the information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment.

Once the recruitment process is completed, if you are unsuccessful, the data will be stored for a maximum of 12 months and then destroyed.

If you are a successful candidate, relevant information will be taken from the application form and used as part of your personnel record and stored for the appropriate time period.

DECLARATION

All of the information I have supplied in this application is a true and complete statement of the facts and, if employed, any false statement will constitute sufficient cause for dismissal. I further authorise you to contact all of my previous employers or referees for full information regarding my employment history if necessary.

Signature:

Date:

APPLICATIONS SHOULD BE TAKEN TO YOUR PREFERRED BRANCH

If you do not have a branch in your local vicinity please post it to:

The Recruitment Team,
Vinegar Hill
11 Meer Street
Stratford-Upon-Avon
Warwickshire
CV37 6QB

Sometimes it can take a little while to process applications; however, if you don't hear from us within four weeks, your application has unfortunately been unsuccessful.